



**19 August 1996**

**Scientific/Research and Development**

**THE DOMESTIC TECHNOLOGY TRANSFER  
PROCESS AND THE OFFICES OF RESEARCH  
AND TECHNOLOGY APPLICATION**

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AFI 61-301, 25 July 1994, is supplemented as follows:

**2.6.** Cooperative research and development agreements (CRDA) are not to be used for facility rental that is unrelated to the USAFA mission. Guidance for these situations is contained in AFI 99-101, *Developmental Test and Evaluation*).

**2.6.1. (Added)** The Director of Faculty Research (HQ USAFA/DFER) and Academic Department Heads are authorized to enter into CRDAs and negotiate license agreements. However, license agreements require approval of the Assistant Secretary of the Air Force for Acquisition.

**2.6.2. (Added)** The Dean of the Faculty (HQ USAFA/DF) will serve as the reviewing official for CRDAs.

**3.1.** The USAFA Office of Research and Technology Application (ORTA) focal point is the Director, HQ USAFA/DFER.

**5.1.1.** All CRDAs must be coordinated with the academic department head and the Staff Judge Advocate (HQ USAFA/JA) before being forwarded to the Director, HQ USAFA/DFER.

**8.** Each academic department, the Commander 34th Training Wing (34 TRW/CC), Director of Athletics (HQ USAFA/AH), HQ USAFA/JA, and Director of Admissions (HQ USAFA/RR) will report to DFER each January on their technology transfer activities, including CRDAs, license agreements, or other activities contemplated, entered into, or completed during the past year.

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